

## Report Cards/Progress Reports

The Board feels that it is essential for parents/guardians to be kept fully informed of their student's progress in school.

The type of progress reports sent to parents/guardians shall be devised by the professional staff, shall be uniform throughout the district at comparable grade levels and shall be approved by the Board. They shall reflect students' progress toward attainment of state and district academic standards

Except for the college entrance exam, results of the state assessment program shall be included on each student's final report card for that school year and made part of the student's permanent academic record only if the district has sufficient time to process the assessment results after their release. Results of the college entrance exam shall be included on each student's transcript. However, if a student also takes the exam at the student's expense, the student may request that only the student's highest exam scores be placed on the transcript.

A written report shall be provided all parents/guardians four times a year with supplementary reports as needed. Supplementary reports shall be required for students in danger of failure. It is recommended that notes of praise or letters noting outstanding achievement be sent whenever a teacher feels a student deserves recognition. Conferences also shall be used as an integral part of the reporting system.

The superintendent shall inform the Board periodically of the details and estimated effectiveness of progress reports.

Adopted: March 12, 1985  
Revised: January 8, 1997  
Revised: March 14, 2006  
Revised: February 24, 2015

LEGAL REF.: C.R.S. 22-7-409 (1.9) *(state assessment results included on student report card)*