

File: GBGB
Author: Geri Patrone
Date: Date of Revision
Section: G
Category: B
Sub-Category: GB
Title: Staff Personal Security and Safety

Staff Personal Security and Safety

The following procedures shall be followed in instances of assault, disorderly conduct, harassment, knowingly making false allegations of child abuse or any alleged criminal offense under the Colorado Criminal Code by a student directed towards any school employee.

These same procedures shall be followed in instances of damage by a student to the personal property of a school employee occurring on school district premises:

1. A written complaint shall be immediately filled out by the employee on a form provided by the district and shall be filed with the building principal, the superintendent's office, and the Board of Education.
2. The employee shall immediately send a copy of the complaint to the Pueblo Police Department and request that the incident be investigated to determine the appropriateness of filing criminal charges or initiating delinquency proceedings.
3. The principal shall, after receipt of the complaint, promptly conduct an investigation and upon proof deemed adequate by the principal, suspend the student for three days in accordance with established procedures.
4. Further suspension and/or expulsion proceedings shall be initiated when injury or property damage has occurred.

Communication of disciplinary information

The principal or designee shall communicate discipline information concerning any student enrolled in the district to all teachers and counselors who have direct contact with that student. Any teacher or counselor who is assigned a student with known serious behavior problems will be informed of the student's behavior record. Any teacher, counselor, or other school employee who is provided this information shall maintain its confidentiality and shall not communicate it to any other person.

Adopted March 12, 1985
Revised November 13, 1990
Revised July 16, 1996
Revised August 23, 2016

LEGAL REFS.: C.R.S. 19-3-304 (3.5), (4)
C.R.S. 22-32-109.1 (3) (*policy required as part of safe schools plan*)
C.R.S. 22-32-109.1 (9) (*immunity provisions in safe schools law*)
C.R.S. 22-32-126

C.R.S. 22-33-106 (1)(d)

CROSS REFS.: ECAC, Vandalism
JK, Student Discipline
JKD/JKE, Suspension/Expulsion of Students

CONTRACT REFS.: Custodial and Maintenance Employees' Agreement, Article Fifteen, Safety,
15-1 through 15-3
Educational Assistants' Agreement, Article Ten, Work Rules, 10-3
Educational Support Personnel Agreement, Article Twelve, Work Rules, 12-5
Food Service Employees' Agreement, Article Thirteen, Safety, 13-1 through
13-4
Paraprofessional Education Association Agreement, Article Four, Work
Rules, 4-4-6
Pueblo Education Association Agreement, Article Four, Work Rules, 4-4-5

Pueblo School District No. 60, Pueblo, Colorado

4844-6068-2033, v. 2