

Media Coverage of Board Meetings

In the interest of engaging and informing its community, the Board will permit local media to video record the Board's regular and special meetings and allow local media to webcast or broadcast such video recordings in accordance with this policy. Video recordings of Board meetings created by the local media shall not be part of the official record of the Board's proceedings. The official minutes of the Board constitute the official record of all Board proceedings.

Parameters for video recording

In the interest of conducting its business in an orderly and efficient manner, the Board adopts the following parameters for video recording by the local media:

1. All video recording equipment must be assembled and set up at least 15 minutes prior to the start of the meeting. Stationary equipment that requires set-up shall not be taken down during the course of the meeting, but may be removed during a break.
2. No strobes, flash lighting, or other bright lights that might impair the conduct of the meeting shall be used, unless prior approval has been obtained from the superintendent or designee.
3. An individual who is video recording the meeting shall remain in the district's designated recording area so as not to interfere with or disrupt the meeting.
4. The Board meeting shall not be interrupted for the purpose of accommodating any individual's camera coverage or video recording, or for any individual to change videotapes, audiotapes or other recording media.
5. The Board president may stop the video recording if the individual operating the equipment or the equipment itself is being disruptive or in any way interfering with the orderly conduct of the Board meeting.
6. Video recording or any other type of recording shall not be permitted during an executive session of the Board.
7. An individual video recording the meeting shall comply with any other reasonable request made by the Board President for the purpose of maintaining order at the meeting.

Parameters for webcasting or broadcasting

The local media may choose to webcast or broadcast the entire Board meeting or a portion of the Board meeting. Such webcasting or broadcasting shall be done for the purpose of informing the community about important Board decisions and/or district programs and activities. The local media shall make reasonable efforts to ensure good sound and picture quality prior to webcasting or broadcasting any Board meeting or portion thereof.

The Board encourages the local media to work collaboratively with the superintendent or designee when issues or questions arise regarding a proposed webcast or broadcast, especially if the issue or question concerns the health, safety, welfare and/or privacy interests of district staff and/or students.

Adopted: March 12, 1985
Revised: December 19, 2013

LEGAL REF.: C.R.S. 24-6-401 *et seq.* (*open meetings law*)

CROSS REFS.: BEDH, Public Participation at School Board Meetings
KD, Public Information and Communications
KFA, Public Conduct on District Property